

**Franklin Board of Education
Regular Meeting Agenda
January 28, 2019, 7:00 pm in the Library**

CALL MEETING TO ORDER AND ROLL CALL BY: _____ **Time:** _____ pm

Member	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mrs. Zydon	Mr. Graham
Present									

Flag Salute & Pledge of Allegiance

PRESIDENT’S STATEMENT – OPEN PUBLIC MEETING

The Board Secretary has advised me that this meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, mailed to the New Jersey Herald, the Sunday Herald and the Star Ledger.

I. ACTION ITEMS – Approval of the following routine matters:

- A. Approval of Regular Board Minutes

That the minutes of the following meetings be approved as presented:

- 1. December 17, 2018 – Regular Meeting – Minutes **(Attachment 1)**

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Zydon	Mr. Graham

PRESENTATION(S)

- A. Student Report

CORRESPONDENCE

- A. Thank you letter from Franklin Senior Citizens regarding the holiday luncheon.

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mrs. Zydon	Mr. Graham

- B. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mrs. Zydon	Mr. Graham

II. Personnel Committee – Kevin Blondina, Chair – Committee Report
Approve Items A - Q

Motion: _____ **Second:** _____

- A. Resolved to report to the Board of Education that Eve Soares is Franklin Borough School’s Governor’s Educational Services Professional of the Year award recipient.
- B. Resolved to report to the Board of Education that Robert (RJ) Baumgartner is Franklin Borough School’s Governor’s Educator of the Year (GEOY) award recipient.
- C. Resolved that the Board of Education approves providing \$250 for Robert (RJ) Baumgartner to use in his classroom as the recipient of the GEOY award.
- D. Resolved that the Board of Education accepts the following letters of resignation:

Staff Member	Position	Resignation Letter Dated	Last Date of Employment
Amanda Shahin	Part-time paraprofessional	11/5/18	1/15/19
Elise Ehlberg	Part-time paraprofessional	1/7/19	3/8/19 (60 days’ notice given; letter requests earlier release date, if possible)

- E. Resolved that the Board of Education approves the following custodial employee changes:

Employee	Comment	Date
#535	Returned to full-time position <i>(Employee #535 returned from medical leave)</i>	1/3/19
#7853	Returned to part-time position <i>(Employee #7853 is a part-time custodian who was filling in for full-time custodian #535 while employee #535 was on medical leave. Employee #7853 returned to part-time work, no benefits, when employee #535 returned to work full time.)</i>	1/3/19

- F. Resolved that the Board of Education approves the start date for the full-time paraprofessionals who are employed by J&B Therapy as listed below:

J&B Therapy Full-time Paraprofessional	Start Date at Franklin Borough School
Donna Pinzone	January 2, 2019
Lisa Reidinger	January 2, 2019

G. Resolved to report to the Board of Education that J&B Therapy full-time paraprofessional, Lisa Reidinger, submitted her resignation to J&B Therapy. Lisa Reidinger's last day working at Franklin Borough School was January 18, 2019.

H. Resolved that the Board of Education approves the start date for the part-time speech teacher who is employed by Sussex County Educational Services:

Sussex County Educational Services	Work Hours	Start Date at Franklin Borough School
Shaun Colavita	3 days per week at \$78 per hour plus 3% admin fee	1/3/19

I. Resolved that the Board of Education approves the following part-time paraprofessionals, pending completion of required paperwork:

Name	Hours	Compensation	Start Date
Lisa Conte	25 hours per week	\$13.74 per hour, no benefits	1/7/19
Lisa Dylewski	25 hours per week	\$13.74 per hour, no benefits	1/25/19
Alyssa Norcia	25 hours per week	\$13.74 per hour, no benefits	1/14/19
Ivonne Reyes-Martinez	24 hours per week	\$13.74 per hour, no benefits	1/7/19
Dolores Voegele	20 hours per week	\$13.74 per hour, no benefits	on or about 2/11/19
Jane Gamutan	20 hours per week	\$13.74 per hour, no benefits	on or about 2/11/19

J. Resolved that the Board of Education approves the start date for the following paraprofessionals:

Name	Position	Start Date
Amy McCann	Full-time paraprofessional, with benefits	1/2/19
Eve Soares	Full-time paraprofessional, with benefits <i>(previously employed as a part-time paraprofessional, no benefits)</i>	1/2/19
Lisa Werdann	Full-time paraprofessional, with benefits <i>(previously employed as a part-time paraprofessional, no benefits)</i>	1/2/19

K. Resolved that the Board of Education approves the substitute stipend, prorated to \$360, for part-time paraprofessional, Erica Rago, who is available one (1) day per week for the remainder of the 2018-2019 school year.

- L. Resolved that the Board of Education approves the following substitutes for the 2018-2019 school year at the rates listed below and pending completion of required paperwork:

Substitute Name	Substitute Position	Compensation
Christine Koehler	Nurse	\$200 per day, no benefits
Aidan Black	Teacher	\$80 per day, no benefits
Jacqueline Taylor	Teacher	\$80 per day, no benefits
Tracey Babler	Secretary	\$10.00 per hour, no benefits

- M. Resolved that the Board of Education approves referee and timeclock operator compensation from the Student Activity Account for the preliminary games of the Hardyston Basketball Tournament hosted by the Franklin Borough School District on February 4, 2019:

Name	Position	Amount
McWilliams, Wayne or replacement	Referee	\$90/2 games not to exceed \$180
Ramage, David or replacement	Referee	\$90/2 games not to exceed \$180
Fedynich, Kelly or replacement	Timeclock Operator	\$50/2 games not to exceed \$100

- N. Resolved that the Board of Education approves professional development as listed below:

Staff Member	Professional Development	Cost	Date
S. Gay	Music Educator's Conference, East Brunswick, NJ	\$350.00 plus related travel	2/21/19 through 2/23/19
M. Gummere	Vision Techniques for Eye Movement Disorders Associated with Autism, ADHD, Dyslexia and Other Neurological Disorders, Parsippany, NJ	\$199.99 plus related travel	3/1/19
R. Schulman	Making Best Use of Google Classroom to Strengthen Math Instruction, Newark, NJ	\$269.00 plus related travel	3/18/19
A. Maurin	Increase your Success as a Special Education Resource Teacher, Newark, NJ	\$269.00 plus related travel	4/9/19

O. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
Policy and Regulation 7440	School District Security	Attachments 2A & 2B

P. Resolved that the Board of Education authorizes the following individuals to complete their practicum two days a week beginning the week of January 22, 2019 and ending the week of April 29, 2019:

University	Student	Cooperating Teacher
William Paterson University	Pamela Blauvelt (K-6 TSD)	Ms. Garris
William Paterson University	Brian McGuiness (K-5 Phys Ed/Health)	Mr. Speer

Q. Resolved that the Board of Education authorizes that Shannon Caroccio and Matthew Thompson complete required field placement with J&B Therapy at Franklin Borough School on Thursdays for seven (7) weeks beginning in February 2019.

Discussion

Roll Call Vote:

Member	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mrs. Zydon	Mr. Graham

III. EDUCATION COMMITTEE – Jeanine Paszkiel – Committee Report

Approve Items A - E

A. Resolved that the Board of Education approves an addendum to the field trip request for 8th graders on May 15, 2019 to Madame Tussauds Wax Museum and Dallas BBQ, NYC to be funded by the Franklin Education Foundation at an approximate cost of \$2,500. The Board of Education has purchased tickets and will be responsible for transportation costs. (Note: The first part of this trip to the theatre was approved September 26, 2018.)

B. Resolved that the Board of Education approves transportation for the following homeless students:

Homeless ID	Vendor	Effective date	Cost
HT 18.19.5	SC Regional Cooperative	On or about 12.3.2018	\$110/day
HT 18.19.6	SC Regional Cooperative	On or about 12.3.2018	\$110/day
HT 18.19.7	SC Regional Cooperative	On or about 12.3.2018	\$110/day

C. Resolved that the Board of Education approves out-of-district placement as follows:

Student #	School	Amount	Account
#103	Terranova Group, Inc. t/a Chapel Hill Academy, Lincoln Park, NJ	\$339/per diem commencing 1/8/2019 104 days = \$35,256 plus transportation \$295/day Plus related services	11.000.100.566.000.000 <i>Tuition - Private</i>

D. Resolved that the Board of Education approves the 2019 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA).
(Attachment 3)

E. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
Policy 2422	Health and Physical Education	Attachment 4
Policy 2610	Educational Program Evaluation	Attachment 5
Policy 5337	Service Animals	Attachment 6
Policy 5756	Transgender Students	Attachment 7
Policy and Regulation Guide Updates – Student Safety Data System (SSDS) Replacing Electronic Violence and Vandalism Reporting System (EVVRS)		
Policy 2415.06	Unsafe School Choice Option	Attachment 8
Regulation 2460.8	Special Education - Free and Appropriate Public Education	Attachment 9
Regulation 5530	Substance Abuse	Attachment 10
Policy and Regulation 5600	Student Discipline/Code of Conduct	Attachments 11A & 11B
Policy and Regulation 5611	Removal of Students for Firearms Offenses	Attachments 12A & 12B
Policy and Regulation 5612	Assaults on District Board of Education Members or Employees	Attachments 13A & 13B
Policy and Regulation 5613	Removal of Students for Assaults with Weapons Offenses	Attachments 14A & 14B
Policy and Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses	Attachments 15A & 15B

IV. FINANCE/BUILDINGS & GROUNDS – Ron Neal, Chair – Committee Report
Approve Items A - F

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the vendor payments dated December 18, 2018 through January 28, 2019. **(Attachment 16)**

Fund 10	Charter School/ER FICA Share	63,882.78
Fund 11	General Expense	1,012,562.79
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	61,506.94
Fund 60	Cafeteria	12,908.69
Fund 95	Student Activities	910.00
	Total	1,151,771.20

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for December 31, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of December 31, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **(Attachments 17A and 17B)**

Note: There are no line item transfers for the month of December 2018.

- C. Resolved that the Board of Education accepts the fiscal year 2017-2018 Comprehensive Annual Financial Report and the Auditor’s Management Report with no recommendations cited.

D. Resolved that the Board of Education accepts the following donations:

Donation by	Purpose	Amount
Franklin Borough PTO	Outdoor playground equipment	\$10,000.00
Franklin Borough PTO	Kindness Week – mustaches	\$228.36
Ronetco Supermarkets	Music program – Choral and Instrumental performances at Shop Rite December 2018	\$500.00

E. Resolved that the Board of Education approves the first reading of the following policy update:

Number	Title	Attachment #
Policy 8561	Procurement Procedures for School Nutrition Programs	Attachment 18

F. Resolved that the Board of Education authorizes Parette Somjen Architects, of Rockaway, New Jersey, to prepare specifications for the following other capital projects to be included in the fiscal year 2020 budget utilizing capital reserve funds in preparation of the required bidding process:

- Replace existing steam boiler
- Replace existing fire alarm system

Discussion

Roll Call Vote:

Member	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Zydon	Mr. Graham

OLD BUSINESS

NEW BUSINESS

BOARD SECRETARY’S REPORT

CHIEF SCHOOL ADMINISTRATOR’S REPORT

A. To report fire and security drills held during the month of December 2018 are as follows:

- December 3, 2018 – Fire Drill: the drill began at 9:45 a.m. and ended at 9:59 a.m.
- December 18, 2018 – Lockdown Drill: the drill began at 9:45 a.m. and ended at 9:53 a.m.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Zydon	Mr. Graham

B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mrs. Zydon	Mr. Graham

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paskiel	Mrs. Ross	Mr. Blondina	Mrs. Zydon	Mr. Graham

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mrs. Zydon	Mr. Graham